



## PCSD CHARTER SCHOOL APPLICATION PROCESS

The following information is an overview of the timeline and process for submitting charter school applications to the Paulding County School District. The petitioner is responsible for adhering to all applicable federal, state, and/or local regulations. Please visit the Paulding County School District and the Georgia Department of Education websites for charter school policies and regulations. The Paulding County School District utilizes the Georgia State Board of Education's New Start-Up Local Charter School Application and has modified the application to include the Paulding County School District's timeline and additional requirements.

Contact Information			
Paulding County School District (PCSD)		Georgia Department of Education (GaDOE)	
Dr. Tameka Walker Director 140 Bethel Church Road Hiram, GA 30141 Phone: 770-443- Email: <a href="mailto:tmwalker@paulding.k12.ga.us">tmwalker@paulding.k12.ga.us</a> Website: <a href="http://www.paulding.k12.ga.us">www.paulding.k12.ga.us</a>		District Flexibility and Charter School Div. 205 Jesse Hill Jr. Drive SE Atlanta, GA 30334 Phone: 404-657-2529 Fax: 404-463-2393 Email: <a href="mailto:charter@doe.k12.ga.us">charter@doe.k12.ga.us</a> Website: <a href="http://www.gadoe.org">www.gadoe.org</a>	
PCSD Timeline for Receiving Charter Applications *			
School Year Opening: 2026-2027	New Start-up Charters	New Conversion Charters	Charter Renewals
Letter of Intent- Submit to PCSD Office of School Improvement	By <b>January 1, 2025</b>	By <b>April 1, 2025</b>	Contact Dr. Tameka Walker for assistance
Charter Application Deliver to PCSD Office of School Improvement	By <b>February 1, 2025</b>	By <b>May 1, 2025</b>	
PCSD Requirements for Completing and Organizing a Charter Application			
1.	Pre-Petition Process- Participate in training regarding petition requirements and submit a proposed draft petition to the PCSD in accordance with charter petition cycle. The PSCD will review draft petition and make recommendations for revisions for the actual petition to be formally submitted to the PSCD by date listed on the timeline.		
2.	Complete the Georgia Department of Education (GaDOE) Charter School Application. Organize the application package according to GaDOE requirements.		
3.	Submit one (1) electronic copy of PDF format to Dr. Tameka Walker at <a href="mailto:tmwalker@paulding.k12.ga.us">tmwalker@paulding.k12.ga.us</a> .		
PCSD Charter School Application Review Process			
1.	Upon receipt of the charter application, the PCSD Charter Review Committee will initiate the review process.		
2.	The committee will schedule a time to meet with the applicant. The applicant will provide a brief presentation on their proposed charter school and respond to questions from the committee.		
3.	If necessary, the committee may request the applicant to provide clarification or additional information via email or in writing. The written clarification or additional information will become part of the application.		
4.	The committee will submit its findings to the PCSD Superintendent.		
5.	The Superintendent will notify the petitioner and the Georgia Department of Education of the decision to approve or deny the application. If the application is denied, the Superintendent will provide a written statement of the reason(s) for denial.		

Note: Applications must follow the Georgia Department of Education requirements to submit a charter application for State Board Education review.